

La Feria Independent District
C/O Daniel R. Salinas, Director of Technology
505 North Villarreal Street, La Feria, Texas 78559
Phone: (956) 797-8330 Fax: (956) 797-3737

RFP 16-17-03
E-Rate Year 17
Cellular Phone Service

Scope of Work

Respondent Instructions:

1. Vendors responding to RFP# 16-17-03 via US mail must submit using address:
505 North Villarreal Street, La Feria, Texas 78559
2. Vendors responding to RFP # 16-17-03 via overnight services must submit using address:
505 North Villarreal Street, La Feria, Texas 78559
3. Vendors must clearly include the RFP # 16-17-03 when submitting their response on the envelope or box.
4. Vendor must provide 1 original and 3 copies of RFP response. **A signed vendor contract must be included with RFP response.**
5. **Vendor must be available should there be questions on the day of RFP opening and during evaluations. Failure of vendors' availability could affect the evaluation.**
6. ***** District will NOT accept RFP responses Via email or fax. *****

Corresponding with district:

1. All vendor inquires during RFP period must be via email to Daniel Salinas – Daniel.Salinas@laferiaisd.org and Roy Lanier rlanier@stx.rr.com .

I. Overview:

La Feria ISD is requesting Proposals for Cellular Services that include Voice/Data/Messaging from qualified E-Rate Service Providers. Service start date is July 1, 2017 ending June 30, 2018. The district reserves the right to extend the contract on a yearly basis if needed. This is subject to Board approval, approval by the E-Rate program and availability of funding from the District/State of Texas.

II. Scope of Work requested:

La Feria ISD is requesting Service Providers that will provide a Nationwide Voice 400 voice and data bundle (shared/pooled), unlimited Text and unlimited data or similar plan up to 50 cellular phones

La Feria ISD is requesting pricing of up to 50 lines on a shared plan, per plan 400 min, unlimited text and unlimited data.

La Feria ISD is requesting pricing on phones. The district is currently using iPhones 5's. Phones must be of equal or better functionality.

La Feria ISD is requesting that the vendor test their service in the area to insure proper service.

III. Requirements: Please respond with a “Yes, No or Other.” If response is “Other”, Vendor must give explanation where appropriate.

- a. Did the vendor test their service in the area to insure proper service?
- b. Does the service work in all facilities of the school district and surrounding areas?
- c. Is the vendor part of a coop such as DIR, if so list the names of the coop's.
- d. Local dedicated 24/7 technical customer support.
- e. Provide 5 regional references from school districts and governmental entities within the surrounding area of similar size and network topology.

IV. Price tabulation table for 12 month contract and a 24 month contract:

- a. The district reserves rights to down size the project. The phone count is not to exceed 50.

QTY	Description	Monthly	Yearly
1-50	Eligible service		

	Ineligible service		
	Total Cost		
	Phone model/Description/ Cost	One time cost	
1 - 50			

V. Evaluation Table:

Description	Points
Price	25
Past relationship with district	20
Local Engineers	10
Personnel Qualifications	10
Expearence in K-12 environment	10
Quality of vendors services/products	10
Own facilites lines	15

VII.

- Vendors will have to coordinate work schedule with Daniel Salinas. Work schedule will vary during school hours, after school, weekends and district holidays.**
- Signing of contracts with vendor is non-binding until determination of award from the SLD and LA FERIA ISD budget availability.** Scope may change depending upon the amount of money granted by the SLD. **LA FERIA ISD has the right to downsize any or all projects.**

3. **Vendor must give at least 5 references for District of similar scope with dollar amount of project within the last three Erate's. Please provide contact person and phone number.**
4. **Vendor must provide a list of all districts that have been awarded Erate projects with vendor in the last 3 years. The list must include the district name, dollar amount, and Erate year.**
5. **Vendor must provide a list of staff with certifications that will be working with this project.**
6. **Vendor must provide distance and location of engineers what will be dispatched for maintenance work or to work on this project.**
7. **Vendor must provide a signed contract with RFP.**
8. **By vendor signing contract, vendor agrees to extent pricing of this RFP once district is funded by the SLD and agree to hold pricing and agree to extend the contract past the Erate funding year with approved extensions from the SLD.**
9. **This calls for an "all or none" RFP, this will be a turn-key project.**
10. **Proposed Timeline (subject to revision):**

▪ Release of RFP and Posting of F470 in the Portal	January 4, 2017
▪ Deadlines for Receiving RFP:	February 2 2017 12-noon
▪ Recommendation/Approval:	February 13, 2017
▪ (Date Subject to Change)	
11. Proposals received after the deadline will not be considered.
12. Unsigned proposals will not be considered. Person signing the offer must be authorized to bind their company to the contract.
13. All items are to be F.O.B., destination, Freight Prepaid (inside delivery) to La Feria ISD.
14. Vendor is responsible for obtaining all permits associated with the project.
15. If, through any cause, the La Feria Independent School District determines that the successful Vendor has failed to fulfill, in a timely and proper manner, the obligations agreed to, the La Feria Independent School District shall have the right to terminate the contract by specifying the date of termination in a written notice to the Vendor at least thirty (30) days before the termination date. La Feria Independent School District shall have the right to cancel for default all or any part of the undelivered portion of this order if vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies that the District may have in law or equity.

Payment Conditions

- 1.1. All payments will be made in accordance with Chapter 2251 of the Texas Government

Code. The project(s) will be deemed acceptable when the vendor delivers to the La Feria Independent School District that is fully functional to the District's specifications and satisfaction.

- 1.2. On Universal Service Fund projects, the La Feria Independent School District is responsible only for the La Feria Independent School District's portion of the total cost. The La Feria Independent School District will submit appropriate documentation to the Schools and Libraries Division (SLD) so that the vendor can be paid for the portion that the La Feria Independent School District is not responsible for paying directly. The vendor is responsible for requesting their portion of payment from the SLD. In the case where subcontractors or shared billing is in place, the vendor is responsible for insuring that all parties are promptly paid (within 10 days of receiving SLD reimbursement).
- 1.3. Acceptance shall be further defined as beneficial use by the La Feria Independent School District.

COLLUSION ENDORSEMENT

By submittal of the Proposal requested herein, each Service Provider certifies that their proposal is not the result of, or affected by any unlawful act of collusion with another place or company engaged in the same line of business or commerce.

SERVICE PROVIDERS FACILITIES, HISTORY AND PERSONNEL

Service Providers shall provide company history, type of business entity, location of main and branch offices, years in business (must have at least three years), number of personnel and their qualifications and resumes, as well as, the name and title of the project manager person that will be directly responsible for the undertaking.

A listing of existing installations which closely relate to the requested system(s), including contact names and telephone numbers, is required with each proposal in order to ascertain the Bidders degree of professionalism and experience.

La Feria ISD prefers the successful Service Provider to provide and maintain a locally contracted, staffed service facility to minimize the response time.

A listing of currently employed personnel of each Service Provider, relative to the performance of any tasks required hereunder, providing special schooling, training, manufacturers equipment certifications and years of trade experience is required with each submittal, in order to ascertain the degree of installation, training and service resources presented by the Service Provider.

Current Year-End and Year-to Date Financial Statements may be required of each Bidder. Brand and Major Trade References, including contact person and telephone numbers, are required with the submittal of the proposal.

FELONY CONVICTION AFFIDAVIT

Statutory Citation covering notification of criminal history of contractor is required by State of Texas Legislative Senate Bill-1, Section 44.034, The Felony Conviction Affidavit included herein must be completed, signed by the Firm’s Agent, notarized and returned as part of the required proposal submittal.

FELONY CONVICTION NOTICE

Senate Bill I passed by the State of Texas Legislators, Section 44.034 Notification of Criminal History, Subsection (a) states a person or business entity that enter into a contract with a school district must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

The notice is not required for a publicly held corporation.

Example format may be found on page 125 of the Texas Education Agency Financial Accountability System Resource Guide.

I, the undersigned agent for the firm named below, certify that the information on concerning notification of felony conviction has been reviewed by me and the following information furnished is true to the best of my knowledge.

Vendor’s Name

Authorized Company

Official’s Name (please print)

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Company Official:

B. My firm is not owned and/or operated by anyone who has been convicted of a felony.

Signature of Company Official:

C. My firm is owned or operated by the following individuals who has/have been convicted of a felony.

WE THE UNDERSIGNED SUBMIT THE ABOVE PROPOSAL RESPONSE SUMMARY:

I/We have read the proposal requirements, conditions, and specifications, which are an integral part of the terms of this contract.

My signature also certifies that the accompanying proposal is not the result of, or affected by any unlawful act of collusion with another person or company or company engaged in the same line of business or commerce, or any act of fraud punishable under the current Texas codes. Furthermore, I understand that fraud and unlawful collusion are crimes under the Statue Law, and can result in fines, prison sentences, and civil damage awards.

I hereby certify that I am authorized to sign as a Representative for the Firm.

Name of Firm: _____

Signature: _____

Name (Type/Print): _____ Title: _____

Address: _____

Telephone: _____ Date: _____

Fax: _____ E-Mail: _____

SPIN: _____ FCCRN: _____

Vendor's Name: _____

